

Pitch your project 2024 - 2025

Terms, conditions & criteria

All ideas must be in accordance with the following terms and conditions:

- The idea must demonstrate a strong community benefit.
- The idea must be for a once-off community program, project or initiative that can be delivered by Council between 1 July 2024 and 30 June 2025. **NOTE: Ideas for physical infrastructure on Council owned or managed land, assets or property will not be considered.** Projects may be delivered the following financial year depending on resourcing and scheduling.
- Each idea must be able to be implemented for \$50,000 or less by Council.
- A proposed total of \$600,000 is for the delivery of all projects (subject to the 2024/25 Council budget adoption).
- The ideas will be **Council-led and delivered**, with no direct allocation of funds given to individuals, community groups, clubs, organisations, or commercial business.
- A restriction to the number of ideas per theme and/or service unit may be introduced at any stage.
- Once submitted, the idea becomes **a Council-led project** and will be delivered in accordance with Council values, process and within the available resources.
- Council will investigate the following while assessing each idea:
 - the feasibility of the project idea,
 - the detail included in the project idea budget, and
 - legislative constraints and technical constraints which might affect the success of the project idea
- The idea must be lodged by 11.59pm, 23 January 2024 via <https://participate.hobsonsbay.vic.gov.au/>. Applications received after this date and time will not be considered.
- This program differs from Council's **existing grants and funding programs**, **COVID Support Packages** and **Make it Happen** COVID recovery and reconnection grants, as **no funds are externally given**.
- One submission per individual, community group or sporting association is permitted.
- Where there are multiple submissions for the same idea, Council reserves the right to determine which submission will be put forward for consideration.
- If multiple/like submissions for the same idea are received and there is no formal community group/sporting association attached, we will group these submissions and review them as one package.
- Council reserves the right to refuse the delivery of any idea or project.
- Only Hobsons Bay City Council residents are eligible to submit ideas.

- Hobsons Bay City Council employees and Councillors or their immediate families are ineligible to submit an idea. Immediate family includes spouses, parents, and children only.

2024/25: Guidelines & FAQs

Council invites the community to pitch an idea or project to be included in Council's 2024-25 Budget.

1. HOW TO PITCH YOUR IDEA

1. Read and follow the Terms and Conditions
1. Read the Guidelines
1. Submit your idea on Participate Hobsons Bay, Council's online engagement platform – <https://participate.hobsonsbay.vic.gov.au/>

Submissions close at 11.59pm, 23 January 2024

2. FOR ASSISTANCE TO PITCH YOUR IDEA

There are three ways to access assistance to make your application

1. Read Section 6: 'Tips for your application' of this document
2. Call to speak with a Council Officer 1300 179 944
3. Contact the Community Engagement Team at communityengagement@hobsonsbay.vic.gov.au

3. HOW WILL IDEAS BE ASSESSED?

The internal assessment process will include:

Was the idea received by 11.59pm, 23 January 2024 via Participate Hobsons Bay at <https://participate.hobsonsbay.vic.gov.au/>

- Yes – proceed to the next question.
- No – the idea will not be supported, thank you for your application.

Is the idea better suited for a grant program currently managed by Council?

- Yes – the idea will not be supported; please explore if the idea is eligible for a community grant: <https://www.hobsonsbay.vic.gov.au/Community/Commun...>
- No – proceed to the next question.

Can the idea be Council-led and delivered, with no direct allocation of funds given to community groups, clubs, organisations, or commercial business?

- Yes – proceed to the next question.
- No – the idea will not be supported, thank you for your application.

Is the idea a once-off community program, project, or initiative that can be delivered by Council, between 1 July 2024 and 30 June 2025?

- Yes – proceed to the next question.
- No – the idea will not be supported, thank you for your application.

Will the idea cost \$50,000 or under to implement?

1. Yes – proceed to the next question.
2. No – the idea will not be supported, thank you for your application.

How does the idea score against the following criteria?

Criteria	Score
To what extent does the idea demonstrate a strong benefit to the community?	(up to 10)
To what extent is the idea deliverable during the 2024/25 financial year with consideration to the estimated cost and available resources?	Yes/No

4. HOW WILL IDEAS BE SELECTED TO PROCEED TO STAGE 2 FOR THE COMMUNITY TO VOTE?

- Ideas that have reached assessment will receive a score out of 10 points.
- Ideas that receive a score of 6 or over will proceed to the next round.

5. HOW MANY PROJECTS WILL BE FUNDED?

Hobsons Bay City Council has allocated \$600,000 for “Pitch your project” as part of the 2024/25 annual budget.

6. TIPS FOR YOUR APPLICATION

Demonstrating strong community need

Each applicant must demonstrate how their idea meets a strong community need. A simple way of thinking about this is:

- What is the problem or opportunity?
- How does it affect or impact the community?

- What difference would your idea make?

NOTE: Ideas for physical infrastructure on Council owned or managed land, assets or property will not be considered.

For information on Council's current community services and programs, click [here](#).

For more information about grants available at Council and other local providers, click [here](#).

For further details on how Council works towards creating a healthy, equitable and thriving community, please refer to the following documents:

A Fair Hobsons Bay for All 2019-23

Reconciliation Action Plan 2019-21

For details on sustainable events, community environmental groups and grants, click [here](#).

For further details on how Council sustainable initiatives and actions, click [here](#).

For information on further Council plans, programs and services:

- current recreation programs and services, click [here](#)
- Events and festivals plan: [Events & Festivals - Hobsons Bay](#)
- Arts and culture plan: [Arts & Culture Plan - Hobsons Bay](#)

For further details on how Council is working towards creating a vibrant place and economy, please refer to the following documents:

- [Hobsons Bay Economic Development Strategy](#)
- [Experience Hobsons Bay Tourism Strategy](#)
- [Better Places](#)
- [Sports and Recreation policies and strategies](#)